



महाराष्ट्र शासन

शासकीय वैद्यकीय महाविद्यालय, गोंदीया

Government Medical College, Gondia.

कुंवर तिलकसिंह सामान्य रुग्णालय परिसर, नेहरु चौक गोंदीया, महाराष्ट्र ४४१६०१

Phone No 07182-238090

E-mail: [gmcgondiya@gmail.com](mailto:gmcgondiya@gmail.com)

Website: [www.gmcgondia.in](http://www.gmcgondia.in)

Ref. No. GMCG/SS/

/2024

Date: / 11 /2024

**INSTRUCTIONS TO THE STUDENTS REGARDING POSTGRADUATE ADMISSION**  
**2024-25**

**(PRESENTLY TO BE FOLLOWED FOR ALL INDIA QUOTA & STATE QUOTA)**

**All the students allotted PG seat at Government Medical College, Gondia should follow the instructions given below**

1. Students shall write Name, Reporting Date and Time in Entry Register and then follow the step for PG Admission Process.
2. Student must download the Admission form & Submit along with the original documents in the file.
3. Students should arrange the necessary documents in file as per the sequence given in annexure I.
4. Students submit all original documents and 2 set of Xerox copy of all original documents and submit scan copy of original documents in pen drive. (Separate PDF File (under 500Kb) for Each document with Doc. name)
5. Scrutiny officer will verify all original documents of the students according to the token number.
6. Document verification committee will verify the documents and confirm the admission.
7. After verification of original document Student Deposit Rs. 1500/- Admission Fees & DD in cash section
8. Deposit all the fees by DD before Admission as per Annexure II
9. Student collects their College admission letter from student section After Completing of admission process.
10. All important notice should be visible on Student Section Notice Board
11. Hostels facility not provided to the students **during admission process.**
12. Any changes/ amendments in the admission procedures adopted will be notified on the official website [www.gmcgondia.in](http://www.gmcgondia.in)
13. Caste Certificates issued by the competent authority on standard format. should be in English or Hindi language. In case the certificate is in regional language the candidate should carry a Attested translated copy of the certificate in English / Hindi.
14. Student must kept all Scan Copy of original documents till the completion of PG course and also informed that no student get photo copy of any documents till the completion of Bond Service.
15. Student should submit Affidavit/ Undertaking of PG Bond on Rs. 500/- stamp paper **after cutoff date.**

Any kind of Information related to admission Contact to **Dr. Vinaram Rukhmode, Nodal Officer-Mob. No. 9822363993 Nitin Bharsakal-Mob. No. 9075992058, Nikunj Meshram-Mob. No. 9689199496, Nitin Bhusewad-Mob. No. 9607593182** (10:00 Am to 5:00 Pm)

**GOVERNMENT MEDICAL COLLEGE, GONDIA.**

**Steps for PG Admission Process 2024-25**

**(Students follow the step I to V for PG Admission Process.)**

**Step I**

Students shall write Name, Reporting Date and Time in The Entry Register and take token number. Available at entry register.

**Step II**

Scrutiny officer will verify all original documents of the students according to the token number.

**Step III**

After verification of original document Nodal officer will give confirmation regarding admission to the student.

**Step IV**

Student will pay Rs. 1500/- cash & Submit Two DD's in cash section.

**Step V**

Submit fees receipt at student section and collect admission acknowledgment and admission letter from the student section

**VENUE**

**Student Section Dean Office Building**

**(Admission process Complete)**

**(If any query regarding admission process contact student section .)**

**Dr. Vinaram Rukhmode**  
Nodal Officer

**Dr. Apurva Pawade**  
Vice Dean PG

**OFFICE OF THE DEAN  
GOVERNMENT MEDICAL COLLEGE, GONDIA.  
Admission Form**

**POST GRADUATE ADMISSION – YEAR 2024-25**

**(FILL ALL INFORMATION IN CAPITAL LETTERS)**

ATTACH  
STUDENT  
LATEST  
PHOTO

1. NAME OF STUDENT :- .....  
(As per Last Exam Marksheet / Degree)  
  
Name of Student in Marathi :- ..... Mother Name .....
2. ADMISSION TO MD/MS/ :- .....
3. NATIONALITY :- .....STATE.....
4. SEX :- MALE / FEMALE :- Blood Group: -.....
5. CATEGORY :- .....
6. CASTE :- .....
7. RELIGION :- .....
8. QUOTA :- STATE / ALL INDIA
9. DATE OF BIRTH :- .....
10. ALL INDIA RANK :- .....
11. LAST EXAM PASSED :- .....
12. NAME OF COLLEGE FROM: - .....  
WHICH MBBS PASSED .....
13. NAME OF UNIVERSITY :- .....  
LAST ATTENDED
14. MONTH / YEAR OF FINAL :- .....  
MBBS PASSING
15. INTERNSHIP TRAINING :- ..... to .....
- PERIOD
16. MMC/MCI REGN. No :-.....
17. NEET MARKS :-..... MARK OUT OF :-.....  
PERCENTILE :- .....MONTH / YEAR OF PASSING :-.....

18. CORESPONDANCE ADDRESS :- .....  
OF STUDENT .....  
.....Pin.....

19. STUDENT MOBILE NO :- .....

20. STUDENT EMAIL ID :- .....

21. STUDENT PAN CARD NO. :-.....

22. STUDENT AADHAR NO. :-.....

23. STUDENT VOTER ID NO. :-.....

24. PERMANENT ADDRESS :-.....  
OF PARENTS .....  
.....

25. PARENTS EMAIL ID :- .....

26. PARENTS MOBILE NO. & :-.....  
PHONE NO.

DATE: - / /2024

SIGNATURE OF STUDENT

**GOVERNMENT MEDICAL COLLEGE, GONDIA.**  
**FEE SCHEDULE OF POSTGRADUATE ADMISSION**  
**YEAR-2024-25**

Tuition Fee	Rs. 1,38,300/-	(Annual)
<b>(Rs. 1,38,300/- DD in favour of - Dean Government Medical College, Gondia)</b>		
Library	Rs. 1000/-	(Annual)
Development Fee	Rs. 5000/-	(Annual)
Gymkhana Fee	Rs. 500/-	(Annual)
Residency Deposit	Rs. 4000/-	
Library Deposit	Rs. 2000/-	
MUHS Development Fee	Rs. 100/-	
<u>MUHS Krida Mahotsav Fees</u>	<u>Rs. 318/-</u>	
Self-Finance Unit Shulk	<u>Rs. 30/-</u>	
<b>Total</b>	<b>Rs. 12,948/-</b>	
<b>(Rs.12,948/- DD in favour of - Dean Government Medical College, Gondia)</b>		
Hostel Fee	Rs. 4000/-	(Annual)
<b>(Rs.4000/- DD in favour of - Dean Government Medical College, Gondia)</b>		
(If Applicable - Hostel Fees Submit After Cut-up Date)		
<b><u>Admission Fee - Rs. 1500/- (by Cash)</u></b>		
<b><u>Tuition fee is exempt to In-Service Candidate</u></b>		

**Undertaking**  
**(Only For Non-Essential Documents)**

Name of Student : .....

Permanent Address : .....

Course : M.D./ M.S./ Diploma in .....

Admission Year : 2024-25

As per instructions given by the competent Authority, I will submit Following documents within 15 days of time. Otherwise, I will face disciplinary action.

**Documents**

- 1.....
- 2.....
- 3.....

Date :

Place :

(Name and Signature of Student)

**OFFICE OF THE DEAN  
GOVERNMENT MEDICAL COLLEGE, GONDIA**

**NEET-PG-2024** Date :     /     /2024

**Name of Student**     : .....

Category.....Date of Birth .....

Subject : MD/ MS/ .....AIR.....

SN	Certificate	
1	Online Application Form & Scrutiny form	
2	<b>Selection List ( ( For State ) / Allotment Letter ( For AIEE ) (Essential document)</b>	
3	<b>Admit Card, &amp; Rank Letter (Essential document)</b>	
4	<b>Any Photo ID proof. (Adhar Card/Pan Card/Pass port/ Driving license) (Essential document)</b>	
5	<b>AIEE Entrance Exam Marksheet (Essential document)</b>	
6	<b>First to Final MBBS Marksheet (Essential document)</b>	
7	<b>Internship Completion Certificate (Essential document)</b>	
8	<b>MBBS Passing Certificate / MBBS Degree Certificate (Essential document)</b>	
9	<b>MMC/ MCI Registration Certificate (Essential document)</b>	
10	Attempt Certificate	
11	College Leaving Certificate (LC/TC)	
12	Nationality Certificate/ Birth Certificate	
13	Domicile Certificate	
14	<b>Caste Certificate (if Applicable-Essential document)</b>	
15	Caste Validity Certificate (if Applicable)	
16	Annexure –IV (if Caste Validity Certificate not applicable)	
17	Non Creamy Layer Certificate (if Applicable) (Valid upto 31/03/2025)	
18	Migration Certificate (if Applicable)	
19	Self Educational Gap Affidavit (if Applicable)	
20	Medical Fitness Certificate (Annexure –H)	
21	Relieving Letter (For AIEE) (For IIInd & IIIrd Round)	
22	SSC/10 <sup>th</sup> Passing Certificate for date of Birth	
23	<b>HSC/12<sup>th</sup> Passing Certificate &amp; Marksheet (Essential document)</b>	
24	Bond Release Certificate (if Applicable)	
25	<b>Disability Certificate (if Applicable (Essential document) - The format of Certificate of Disability is annexed in the Information Bulletin / Information Brochure)</b>	
26	Scan Copy in pen drive	
27	MCI Recognition Certificate (Certificate from head of institute showing that the medical college from which the candidate has passed MBBS examination is recognized by medical council of India)	
28	<b>EWS Certificate 2024-25 (if Applicable-Essential document)</b> (if Applicable-in the format as specified in the Information Bulletin / Information Brochure)	
29	<b>Demand Draft (Essential document)</b>	

Student Sign

Section Clerk

Scrutiny officer

Nodal officer

**(Note: Submit After Cut-up Date)On Rs.500/- Stamp Paper**

**Undertaking / Affidavit**

Name of Student : .....

Permanent Address : .....

Course : M.D./ M.S./ Diploma in .....

Admission Year : 2024-25

I the undersigned postgraduate student of Government. Medical College, Gondia hereby submitting an undertaking that I will serve the Government of Maharashtra / Corporation / Defense service for a period of **ONE YEARS**, after completion of Post Graduate Course failing which I will pay **Rs. 50,00,000/- ( Rs. Fifty Lac Only)** for the default as per rule.

Additional I will complete 3 year residency tenure at this college, if I fail to complete my residency tenure I will pay **Rs. 10,00,000/- (Rs. Ten Lacs Only)** for the default (i.e. non completion of junior residency tenure) and I will pay **Rs. 10,00,000/- (Rs. Ten Lacs only)** towards the lapse of Postgraduate seat. As per rules mentioned in the NEET PG-2024 information brochure.

Date :

Place :

(Name and Signature of Student)



**ANNEXURE - H**  
**MEDICAL FITNESS**

A candidate must be medically fit to undergo the professional course applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed proforma, as given below on a Letterhead or on this format with original seal and signature.

**CERTIFICATE OF MEDICAL FITNESS**

This is to certify that I have conducted clinical examination of Mr. /Mrs. ....  
..... who is desirous of admission to Health Science Courses.

He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the professional course.

Certified that he/she fulfills the following criteria.

- (1) Absence of any incapacitating and /or progressive systemic disease/disorder/condition,
- (2) Absence of any disability of upper limb/s.
- (3) Absence of any major visual/ auditory disability.
- (4) Absence of psychosis/neurosis/mental retardation,
- (5) Ability to maintain erect posture,
- (6) Reasonable manual dexterity.

Though, following deviations have been revealed, in my opinion, these are not impediments to pursue a career as a Medical / Dental / Ayurved / Homeopathy / Unani / Occupational Therapy / Physiotherapy / Audiology & Speech, Language Pathology / Prosthetics & Orthotics / BSc Nursing.

(Strike, which is not applicable):

1. ....
2. ....
3. ....

Address of the Registered Medical Practitioner	Signature
	Name
	Registration No.
	Seal of Registered Medical Practitioner
Date :	

**Annexure-III**

Office of the .....

Outward No.:

Date: / /

**TO WHOME IT MAY CONCERN**

**CERTIFICATE**

This is to certify that, the **Caste Certificate No.** .....  
Dated ..... issued to **Mr./ Miss** .....  
by the **Tahsildar / Magistrate** ..... is Valid.

Further, it is stated that there is no provision of issuing separate **Caste Validity Certificate**  
in ..... **State.**

Office Seal / Stamp

Signature of Tahsildar / Magistrate  
/ Issuing Authority

कार्यालय .....

जावक क्र.

दिनांक: / /

जो कोई भी इससे संबंधित है उसके लिए

**प्रमाणपत्र**

प्रमाणित किया जाता है की, श्री. / कुमारी ..... इनको,  
तहसिलदार/ जिल्हा मॅजिस्ट्रेट ..... कार्यालयद्वारा निर्गमित  
किया हुआ जात प्रमाणपत्र क्रमांक ..... दिनांक .....  
वैध है ।

तथा, ..... राज्यमें अलगसे जात वैधता प्रमाणपत्र निर्गमित करने का  
कोई प्रावधान नहीं है ।

कार्यालयीन मोहोर

तहसिलदार / जिल्हा मॅजिस्ट्रेट तथा  
संबंधित अधिकारी के हस्ताक्षर